March 23, 2015
Foxboro Coventry HOA Committee Meeting

Start: 7:00 PM

Roll Call:

- HOA Board: Brian Owoseni, Caleb Townsend, Delaney Dawson & Richard Encalada
- Management Committee Members: Jane Carpenter. Amy Hanson & Lisa Peterson were excused.
- Property Management Company: Nate Fotheringham with Rockworth Management Co.

Last Month's Minutes

- The minutes from last month's meeting were read and reviewed.

Old Business:

- The work on the foundation/settling issues that is affecting two units will begin soon. One unit will need to be relocated to a hotel for a temporary stay. The other unit will not need to be relocated.
- CBI has booted a few cars violating the visitor parking rule. Complaints have been sent to Nate regarding the booting. Owners and residents need to be aware of the visitor parking rule and only short term visitors are allowed to park for three (3) days within a one week period. Approval must be obtained from the management committee for parking beyond the three day period or the vehicle will be booted or towed at the owner's expense.
- New gym signage has been posted in the gym.
- The management committee has been visiting the new owners and distributing a welcome packet with information. The management committee will continue to meet with new owners and offering their help with any questions/concerns new owners may have.

New Business:

- A new gate from Canterbury to common walkway to clubhouse needs to be installed.
- It was discussed to purchase park benches. It is an ongoing discussion.
- A tot play thing was discussed for the fitness center. It was voted down due to the liability and children being in the fitness center.
- All rubber mats will be purchased for the clubhouse. The clubhouse also needs some touch up paint. Nate and Delaney will work on colors.
- A garbage can for the park was discussed. No garbage can will be purchased yet.

- Emergency gas/water shut off tool was discussed. For now, 2 tools will be purchased and placed in the pool area and one in the clubhouse.
- Nate and Brian will start the walk around for the driveway repairs. Each driveway will be graded on condition and repaired accordingly.

Update from Nate

- Nate updated the committee with the new owner information.
- The financials are in good standing.

The next HOA meeting will be held on April 20, 2015 at 7 pm in the clubhouse.