

February 29, 2016

Foxboro Coventry HOA Committee Meeting

Start time: 7:00 PM

Roll Call:

HOA Board: Brian Owoseni, Delaney Dawson

Management Committee Members: Lisa Peterson, Jane Carpenter

Property Management Company: Nate Fotheringham with Rockworth Management Co

Caleb Townsend and Richard Encalada excused

Last Month's Minutes

Meeting minutes from the January 25, 2016 meeting were not available.

Old Business Updates:

- Verizon tower proposal paperwork was reviewed and approved by HOA Board. The next step is signature approval on proposal from President and Secretary. When the contract is provided by Verizon this will be reviewed by the HOA's attorney before any agreement is concluded.

New Business Review:

- There will be a Spring review of concrete in the community including the sidewalks and driveways, majority of driveway completed in 2014 and 215. Siding and roofing to review building with siding missing. Water damage caused with in the home is considered a home owner's responsibility.
- Play ground near the clubhouse needs bark 2016, Northside received bark at play ground in 2014.
- There is a quarterly contract on voles bait box, Nate will make sure on the schedule. Other nearby communities have reported voles on their property, so we want to be proactive in dealing with any potential incidents.
- There was discussion on using green stakes for landscape areas that Owners might want to maintain. Owners who choose to take advantage of this would be responsible for the weeding and trimming of the shrub and plants in that area. A proposal will be worked up and discussed at the next meeting.
- Towns Landscaping will perform an inspection of the community to determine trees and shrubs that will need to be replaced this year.
- In order for potential buyers to purchase in the community using FHA loans, the federal HUD requires certain paperwork bi-annually. Nate has sent in the paperwork and is awaiting response from HUD.

Financial Review:

- All items are in good standing
- Equipment repairs need on the gym will be reflected on the March 2016 financial report.
- Due to the mild winter and the new landscape contract, the HOA realized a 33% savings on the snow-related expenses in February.

Next HOA meeting is scheduled for March 22nd, 2016 at 6:30 PM and the clubhouse