

Foxboro Coventry Towns Homeowners Association, Inc.

September 28, 2009

Dear Foxboro Owner:

The purpose of this letter is to update Foxboro Owners on a Resolution to the Pets Rule, the announcement of the annual Association meeting; and a reminder of the rules with respect to visitor parking.

**Resolution to the Pets Rule** – At a Management Committee (the “Board”) meeting held on September 21, 2009, the Board passed a Resolution to the Pets Rule, whereas, the Board determined that, for the safety of all owners and occupants, it is important to revise the Pets Rules to require all pet owners to register their pets with the Association. Furthermore, the Management Committee had determined that, subject to Board approval, pets larger than 30 pounds already owned by Foxboro owners would be “grandfathered in”.

As indicated in the September 11, 2009 letter, the authority of the Board to require registration is clear in the Declaration. As part of the registration process, owners will be required to provide evidence of licensing with the appropriate governmental agency and current rabies vaccinations. An owner or occupant must provide to the Board the following: (1) a completed and signed Pet Registration form enclosed with this letter, (2) evidence of a current rabies vaccination, and (3) evidence that the pet is validly licensed as required by applicable law. Since owners are responsible for ensuring their tenants are adhering to the Rules and Regulations, the owner of the unit must also sign the enclosed form.

The completed form and the other information required above must be provided to a Board member within thirty (30) days from the date of this letter, or can be mailed to Cooperative Property Management at 925 East 900 South, SLC, Utah 84015. Owners, who received the approval to “grandfather in” their pet, **will not** be required to submit the registration form, since they have already provided the required information.

**Annual Meeting** – The annual Association meeting will be held on Wednesday, November 18, 2009, at 6:30 p.m., at the Association clubhouse. Matt Klein will be reviewing the proposed Annual Budget for the next calendar year, estimating the total amount of the Overall Common Expenses for the next year. Matt will also be reviewing a Capital Asset Table that will list each major assets and physical improvement in the community and will review the replacement reserve fund for capital expenditures and replacement and repair of the Overall Common Areas. The proposed Budget and Capital Asset Table will be delivered to owners prior to the meeting.

**Visitor Parking** - Just a reminder - beginning November 1, 2009, overnight parking on city streets will be prohibited. Owners who have been parking on city streets will need to find an alternative for parking their vehicle(s) other than the visitor parking areas. Also, owners should inform their guests and/or visitors that parking is prohibited in the visitor parking spaces with the stripes.

Very truly yours,

Donald Lowry  
President, Foxboro Coventry HOA  
801-499-9507

# PET REGISTRATION FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Nighttime Phone: \_\_\_\_\_

Owner  
Signature: \_\_\_\_\_

Tenant  
Signature: \_\_\_\_\_

## Description of Pet:

Breed: \_\_\_\_\_

Color: \_\_\_\_\_

Age: \_\_\_\_\_

For Management Committee Use Only

\_\_\_\_\_ Unit Number

\_\_\_\_\_ Owned

\_\_\_\_\_ Leased