

Foxboro Coventry Towns Homeowners Association, Inc.

November 28, 2011

Dear Foxboro Owner:

The purpose of this letter is to remind owners on the contracted services with respect to snow removal; and to also remind owners on the costs of violations of the governing documents.

Snow Removal Services 2011-2012 - So that owners are prepared and can plan for the upcoming winter season – below is a recap of the contracted snow removal services for the 2011 – 2012 winter.

- Removal of snow will begin at the end of any storm having at least 2” of accumulation over the entire property;
- The snow removal crew will begin to arrive within 1 hour after the storm has ended; regardless of the time. The crew will be split between the North/South side of the community;
- The entire property will be cleared within 3-5 hours depending on the amount of snow; and
- Roads will be salted as needed; and Common Areas will have ice melt applied as needed.

Depending on the condition of the roads – plowing/salting may be requested when a storm doesn't accumulate to 2”. This service would not be covered under the existing contract and would be an extra, un-budgeted expense.

Costs of Violations of the Governing Documents- As was communicated in the homeowner letter dated August 26, 2011, when the Association notes violations of the Declaration or the Rules and Regulations governing Foxboro (“Governing Documents”), it sends notice to the owner or resident violating the Governing Documents. A cost is associated with this process. In order to cover this cost, beginning in September, 2011, if the Association sends a letter or other notice regarding a violation of the Governing Documents, the Association will charge the owner to whom the letter or notice is sent \$5.00. This charge will constitute an assessment under the Declaration, and will be added to the amount owed by that owner. Failure to pay the \$5.00 charge will be treated by the Association in the same manner as a failure to pay a regular monthly assessment.

Very truly yours,
Donald Lowry
President, Foxboro Coventry HOA
801-499-9507