

# Foxboro Coventry Towns Homeowners Association

## Management Committee Meeting

<b>Meeting Purpose:</b>	Management Committee Meeting		<b>Prepared by:</b>	Jesse Montgomery	
<b>Meeting Date:</b>	5/14/12	<b>Meeting Times:</b>	5:30 PM	<b>Location:</b>	HOA Clubhouse

### Committee Attendees

Dan Frischknecht, Donald Lowry, Jesse Montgomery

### Meeting Agenda

#### **New Management Company**

The board decided to move ahead with taking on a new management company. Bids were solicited from three companies. It was decided accept the bid of Property Management Systems, Inc. A contract will be signed this month. Homeowners will be receiving a letter from the management company giving instructions and necessary information. The transition to the new company will be complete by mid-July.

#### **Satellite dishes violation**

The responsibility of enforcing satellite violations will be given to the new management company. The board will decide at a future meeting the best way to resolve violations.

#### **Spring Cleaning**

At the recommendation of our landscaping contractor, the board decided to add some landscaping projects. These include insect and micro nutrient for shrubs and deep root fertilization for the trees.

#### **Homeowner landscaping concern**

The board discussed a concern about a dead bush. The landscaping contractor will replant the bush in a location where it has a better chance of survival.

#### **Earthquake insurance**

The board has not yet received the responses from homeowners about their interest in obtaining earthquake insurance. Once this is received, the board will decide if this will be included in the renewal in June.

#### **Pool rules**

A homeowner expressed concern about amplified music in the pool area. The board will prepare a letter reminding homeowners of the pool rules.

#### **Comcast**

The new management company will be responsible for negotiating the Association's bulk service contract with Comcast.

#### **Homeowner letter**

Donald will include a reminder about pool rules in the upcoming letter.

#### **Delinquencies**

The board discussed confidential information regarding delinquencies.