

**December 29, 2014**  
**Foxboro Coventry HOA Committee Meeting**

Start: 7:00 PM

Roll Call:

- HOA Board: Brian Owoseni, Caleb Townsend, Delaney Dawson & Richard Encalada
- Management Committee Members: Jane Carpenter & Lisa Peterson. Amy Hanson was excused.
- Property Management Company: Nate Fotheringham with Rockworth Management Co.

Last Month's Minutes

- The minutes from last month's meeting were read and reviewed.

Snow Operations Report

- A couple of issues have been brought up with the snow removal company not shoveling some driveway. Nate will speak to Brett (contact at snow removal company) and get the issues fixed.

Structural Engineer Report

- The structural engineer visited the few units that were having potential foundation issues. The cracks are visibly noticeable, but no safety issues were found. The issues will possibly worsen over time and do need to be fixed. Nate will work with the structural engineer and see what can be done. Nate will also check to see if the insurance will cover this.

Update from Nate

- Nate updated the committee with the three new owners in the community
- Nate spoke to the committee about the heat tape that was previously installed in a few units. The heat tape seems to be doing its job. Nate will follow up with the owners to see if there was a significant increase in their electric bill.
- Nate and the Board went over the delinquency report.

Other Business:

- The Board spoke about possibly keeping track of the rentals and making sure all renters are aware of the community rules and policies.