# FOXBORO COVENTRY HOA

# Meeting Minutes 15 December 2021

President called meeting to order @ 7:04 p.m.

1. Roll Call
    a. HOA Board Members Present – Bob Hines, Karen Nutting, JoAnn Griffin, and Nicole Batten
    b. Owners Present – Melissa Milambo
    c. Absent – Rockworth Property Management/Josh Summerhays
2. Owner Concerns
    a. Noise – Owner complaints about loud neighbors - Karen to follow up on e-mail sent to Josh
    b. Owner reports frustration that driveway wasn't cleared of snow. Confirmed with owner that driveways will only be cleared if NO cars are parked (all 3 spots must be empty).
    c. Elderly owner issues with memory is effecting payments. Karen will ask Josh if there are any fee that we can waive to help them out. Suggest setting up auto pay online or with their bank. Ask if they need assistance setting up online payments.
3. HOA Updates: None
4. New Business
    a. Web Page Updates – Need to check with Josh
    b. December Owner Letter – Include noise reminder
    c. Front doors and trim not painted – Karen follow up with Josh about fines/notices
    d. Discussed concerns about voting board members annually – No one year terms possible amendment to CC&R's
    e. Concerns over how to manage and control issues with oversized animals
    f. Board is interested in increasing fine rates for violations
    g. Need documentation that violations and fines have been issued as requested
    h. Need to confirm how often fines can be issued

Next meeting approved – January 26, 2022 @ 7 PM

Meeting Adjourned at 7:55 p.m.

Minutes approved by the board on 01/26/2022